

Sheridan Beach Community Club
16500 Shore Drive NE
Lake Forest Park, WA 98155

November 11, 2009

Dear Prospective Applicant:

Thank you for your interest in employment at Sheridan Beach Community Club.

The enclosed/ attached application is for the open Assistant Manager, Lifeguard and Swim Lesson Instructor positions for Summer 2010. Please indicate in your cover letter whether you wish to apply for Assistant Manager, lifeguard only, or both lifeguard and swim lesson instructor. Applicants for Swim Instructor who have a WSI certification will get priority and the pay will be higher (but WSI certification is not required).

Interviews will be conducted in December 2009 and January 2010.

The 2010 employment application deadline is Sunday, December 20th, 2009.

Qualifications for Assistant Manager, Lifeguard and Instructor positions (see specific job descriptions):

- Willingness to commit for the entire 2010 season, including orientation/ training in May and throughout the summer, event responsibilities (including but not limited to 4th of July and the Kids' Overnight) and early morning, late afternoon and weekend shifts.
- Willingness to follow and enforce all Sheridan Beach Community Club and Pool rules.
- Strong work ethic.
- Commitment to be a positive role model for younger club members.
- Must be at least 16 years of age; high school degree preferred.

Certification Requirements for Lifeguard and Instructor positions:

- Appropriate certification (Red Cross Lifeguard Training, CPR FPR and First Aid)
- WSI certification if applying for Swim instructor position is preferred but not mandatory.

Please return the following to the address listed below:

- Completed Application
- Photocopies of Certifications (both sides)
- Completed Washington State Patrol Form (section A only)
- Cover letter with statement of position applying for and any other information you would like to have considered.

Thank you for you interest in employment at Sheridan Beach Community Club.

Sincerely,

Alison Potter, Pool Co-Chair
206-390-8756

Mail your application materials to:

Alison Potter
16247 39th Ave NE
Lake Forest Park, WA 98155